

B W MANUFACTURING, INC.
3706 Mill Creek Dr NE
Comstock Park, MI 49321

AN EQUAL OPPORTUNITY EMPLOYER
Ver.082017

APPLICATION FOR EMPLOYMENT

IMPORTANT: Please fill in your response above each line unless otherwise indicated.
All answers must be printed or typed. Answers that are illegible or incomplete may prevent us from considering your application.

PERSONAL DATA

FIRST NAME MIDDLE LAST

PRESENT ADDRESS IN FULL CITY STATE ZIP TELEPHONE

PERMANENT ADDRESS (IF DIFFERENT) CITY STATE ZIP TELEPHONE

DO YOU HAVE A VALID DRIVERS LICENSE? Yes No

HAVE YOU EVER BEEN CONVICTED OF OR SENTENCED FOR ANY VIOLATION OF THE LAW? Yes No
IF YES, GIVE FULL PARTICULARS.

(THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT):

POSITION INFORMATION

POSITION APPLIED FOR: _____ SALARY DESIRED: _____

REFERRAL SOURCE -

ADVERTISEMENT (specify): _____

OTHER: _____

ARE YOU WILLING TO WORK/TRAVEL OUT OF TOWN ONCE A YEAR? Yes No

HOW SOON FOLLOWING NOTIFICATION CAN YOU REPORT? _____

ARE ANY RELATIVES, INCLUDING IN-LAWS, EMPLOYED AT THIS COMPANY? Yes No

IF YES, GIVE NAME, RELATIONSHIP.

HAVE YOU EVER PREVIOUSLY APPLIED FOR EMPLOYMENT AT THIS COMPANY? Yes No

IF YES, WHEN? (MO.) _____ (YR.) _____

HAVE YOU EVER PREVIOUSLY BEEN INTERVIEWED BY THIS COMPANY? Yes No

IF YES, WHEN? (MO.) _____ (YR.) _____

EDUCATION

LAST HIGH SCHOOL ATTENDED/city/state

ATTENDED FROM ____/____/____ TO ____/____/____

GRADUATED? Yes No

COLLEGE OR UNIVERSITY/city/state

ATTENDED FROM ____/____/____ TO ____/____/____

GRADUATED? Yes No

MAJOR _____

DEGREE RECEIVED _____

OTHER (Technical, Vocation, Graduate, etc. complete address)

ATTENDED FROM ____/____/____ TO ____/____/____

GRADUATED? Yes No

MAJOR _____

DEGREE RECEIVED _____

EMPLOYMENT HISTORY

IMPORTANT! STARTING WITH YOUR PRESENT OR MOST RECENT EMPLOYER, LIST IN CONSECUTIVE ORDER ALL EMPLOYMENT AND PERIODS OF UNEMPLOYMENT. ADDITIONAL EMPLOYMENT MAY BE LISTED ON A SEPARATE PAGE(S) IF NECESSARY.

PRESENT OR MOST RECENT EMPLOYER

FULL NAME OF COMPANY SALARY (START / END)

EMPLOYED FROM: _____ / _____ TO: _____ / _____

STREET ADDRESS CITY STATE ZIP CODE

NAME & TITLE OF SUPERVISOR TELEPHONE

TITLE OF YOUR POSITION DEPARTMENT

DUTIES

REASON FOR LEAVING

PREVIOUS EMPLOYER

FULL NAME OF COMPANY SALARY (START / END)

EMPLOYED FROM: _____ / _____ TO: _____ / _____

STREET ADDRESS CITY STATE ZIP CODE

NAME & TITLE OF SUPERVISOR TELEPHONE

TITLE OF YOUR POSITION DEPARTMENT

DUTIES

REASON FOR LEAVING

PREVIOUS EMPLOYER

FULL NAME OF COMPANY SALARY (START / END)

EMPLOYED FROM: _____ / _____ TO: _____ / _____

STREET ADDRESS CITY STATE ZIP CODE

NAME & TITLE OF SUPERVISOR TELEPHONE

TITLE OF YOUR POSITION DEPARTMENT

DUTIES

REASON FOR LEAVING

HAVE YOU EVER BEEN SUSPENDED, PLACED ON PROBATION, ASKED TO RESIGN, DISCHARGED, OR
TERMINATED? Yes No

IF YES, PLEASE EXPLAIN:

LIST ANY OTHER SKILLS YOU THINK MAY BE OF VALUE TO THE COMPANY.

1. _____
2. _____
3. _____

APPLICANT'S CERTIFICATION AND AGREEMENT

I HEREBY CERTIFY that my answers to the foregoing questions are true and complete and that I have not knowingly withheld any facts, circumstances or other information which would, if disclosed, affect my application. I further understand that any false or misleading statement or omission of pertinent information will result in the rejection of my application, or in dismissal if discovered subsequent to my employment.

Signature _____ Date _____

Thank you for completing this application. It will remain under consideration for six months. It will not be necessary for you to reapply during this six month period. Your interest in B W Manufacturing, Inc. is appreciated.